UHI | PERTH

Administration and IT

You can compare the full range of Administration and IT courses in the table below.

If you do not have the required entry level requirements for your course, please speak to us about the prepare to study course or our short IT courses.

Level	Entry Requirements	Length of course	Mode of study	How will I study?
NQ Business, Accounting and Administration	Four years secondary schooling	1 year	Full-time	Attend classes on campus
Professional development awards	Relevant experience or SCQF level 5 in communication and IT skills	1 year	Part-time	On campus classes or option to work independently using online resources
HNC Administration and IT	1 higher at grade C or above, NC/NQ qualification or Foundation Apprenticeship	1 year	Full-time	On campus classes with some online classes
		2 years	Part-time	
HNC Administration and IT (Distance Learning)		2 years	Part-time	Work independently using online resources
HND Administration and IT – Year 1	2 Highers at grade C or above or Foundation Apprenticeship	1 year	Full-time	On campus classes with some online classes
HND Administration and IT – Year 1		2 years	Part-time	
HND Administration and IT – Year 2	Direct entry to year 2 with a 15 credit HNC in Administration and IT	1 year	Full-time	Online classes with option for some campus classes
		2 years	Part-time	
HND Administration and IT – Year 2 (Distance Learning)		2 years	Part-time	Work independently using online resources

For more information, please contact the Personal Academic Tutor, Alison Kirk on 07435663721 or email alison.kirk.perth@uhi.ac.uk.