**SKILLS SCAN: SVQ LEVEL 2 (and above) SOCIAL SERVICES AND HEALTHCARE**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Establishment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Qualification level:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Job Role\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you held this post\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have access to Organisational Policies and Procedures as this is an SVQ requirement\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **DAILY TASKS** | **CONFIRM CANDIDATES SKILLS MATCH**  |
| Do you create or review any documentation? Eg, Daily notes, fluid charts, care plans. |  |
| Are there any other types of documentation you use that may be relevant to the course? |  |
| Do you work in a senior role such as a senior carer/acting senior carer? |  |
| Do you complete or contribute to Risk Assessments? |  |
| How many hours a week do you work, and do you care for more than one person? |  |
| Do you have a good understanding of English Language (reading and writing)\* |  |
| Do you have access to a computer or laptop to complete assessments? |  |
| Is it possible for an assessor to access your workplace for direct observations in normal circumstances? |  |
| Are you involved in the administration or supporting with the administration of medication? |  |
| Are you applying as part of a SSSC requirement? And if so, do you have a date by which you must have achieved the award? |  |
| Manager’s comments:Please confirm candidate’s work duties meet the requirements for relevant SVQ level |  |
| Does the manager approve and/or will cooperate towards the applicant’s course? |  |

**\*If English is not your first language then you may be asked to provide an IELTS certificate (or equivalent)**

Signed by candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed by Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assessor (Print name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_