



1 Apply online

Upload qualifications, passport,
other relevant supporting documents



2 Interview / Audition

Read guidance sent to you,
prepare and attend your interview/audition



3 Application Decisions

Conditional – you are awaiting results or
to provide proof of them.

Unconditional – your place on the course is confirmed
You need to accept or decline your place on the Portal

UCAS applicants respond on UCAS Track

Reserve – the course is full, you are on a waiting list

Unsuccessful – contact our Careers Service for guidance



4 Applying for Funding

April onwards for HNC/D Degrees
June onwards for NPA, NQ, NC



5 Pre Induction

May/June, attendance required for some
courses, details will be emailed to you



6 Enrol Online

July onwards. To enrol, you must
accept your place / provide evidence requested



7 Induction Letter

July/August this will be posted to you



8 Induction Day

Attend your scheduled date and time