


General Risk Assessment Form
 (Management of Health and Safety at Work Regulations 1999)

Form A

Reference No: PC-22-20-v6 (Supplementary)

Curriculum Area/ Department:	Perth College UHI	Risk Assessors (Name/Position):	Ian Bow (HSWA)	Date of Assessment:	22/12/2020
Description of Activity:	<p>This supplementary assessment is to be read in conjunction with Assessment PC-22-20-v6, Staff Return to Work (Covid).</p> <p>This assessment follows additional guidance and instruction from the Scottish Government and Colleges Scotland for safe working and learning within Perth College UHI following the move of Perth and Kinross to Covid Protection Level 4.</p> <p>“Learning and teaching will be online with an exception for the delivery of critical and time-sensitive learning, assessments and work placements that cannot be delivered remotely or postponed. Critical in-person student wellbeing and studying support services can continue”.</p> <p>Covid Level 4 restrictions restrict face to face tuition, therefore “Restricted Blended Learning” for all teaching and learning activities shall take place.</p>				
Approved By (Name/Position):		Date Approved/Signature:		Review Date:	
Lorenz Cairns (Depute Principal)		24/12/2020 		01/02/2021	

Date Reviewed	Name	Position	Signature

Assign values for the hazard severity (a) and likelihood of occurrence (b) (taking into account the frequency and duration of exposure) on a scale of 1 to 5, then multiply them together to give the rating band.

Hazard Severity (a)	Likelihood of Occurrence (b)
1 – Trivial (eg discomfort, slight bruising, self-help recovery)	1 – Rare (almost never)
2 – Minor (eg small cut, abrasion, basic first aid need)	2 – Unlikely (occurs rarely)
3 – Moderate (eg strain, sprain, incapacitation > 3 days)	3 – Possible (could occur, but uncommon)
4 – Major (eg fracture, hospitalisation >24 hrs, incapacitation >4 weeks)	4 – Likely (recurrent but not frequent)
5 – Fatal (single or multiple)	5 – Very likely (occurs frequently)

CONSEQUENCE	LIKELIHOOD				
	Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Very Likely (5)
Fatal (5)	5	10	15	20	25
Major (4)	4	8	12	16	20
Moderate (3)	3	6	9	12	15
Minor (2)	2	4	6	8	10
Trivial (1)	1	2	3	4	5

The risk rating (high, medium or low) indicates the level of response required to be taken.

Rating Bands (a x b)		
Low Risk (1 to 8)	Medium Risk (9 to 12)	High Risk (15 to 25)
Continue, but review periodically to ensure controls remain effective	Continue, but implement additional reasonably practicable controls where possible and monitor regularly	STOP THE ACTIVITY Identify new controls. Activity must not proceed until risks are reduced to a low or medium level