

# Equality Impact Assessment Form

Department/Section: Quality

Date of Assessment: 10 January 2024

Review Due: Jan 2027

Author/Owner: Head of Learning, Teaching & Enhancement Signature: David Gourlay

Date: 24.02.24

## Step 1

<p>Aim of proposed activity/decision/new or revised policy or procedure: This policy is a requirement for external awarding bodies whose qualifications are delivered by UHI Perth, to ensure that all malpractice and maladministration investigations are undertaken in a consistent manner and that the integrity of the qualifications is upheld.</p> <p>It signposts the appropriate UHI Perth policies and procedures which should be adhered to when suspected or actual cases of malpractice and/or maladministration are reported and the responsibilities required for their investigation.</p>	<b>New</b>	<input type="checkbox"/>
	<b>Revised</b>	<input checked="" type="checkbox"/>
	<b>Existing</b>	<input type="checkbox"/>

<p><b>Who will be affected?</b> All staff and students</p>	<p><b>Who will be consulted?</b> Perth Leadership Group UHI Quality Forum CASE</p>	<p><b>Evidence available:</b> Student Code of Conduct Student Conduct Procedure Staff Disciplinary Procedure UHI Academic Standards and Quality Regulations</p>
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<b>Step 2 – Potential</b> Positive/Negative/Neutral Impact Identified. (P, N, NI)	Age	Disability	Gender Reassignment	Marriage/ Civil Partnership*	Pregnancy and Maternity	Race	Religion or Belief	Sex	Sexual Orientation
Eliminating Discrimination.	NI	P	NI	NI	P	NI	P	NI	NI
Advancing Equality of Opportunity.	NI	P	NI	NI	P	NI	P	NI	NI
Promoting Good Relations.	NI	NI	NI	NI	NI	NI	NI	NI	NI

<p><b>Step 3 – Action to be taken.</b> Review EQIA in 3years to ensure impact is as identified and there is no unintentional negative impact and/or on any major amendments to policy.</p>	<b>Summary of EIA Outcome – please tick</b>	
	No further action to be carried out.	<input checked="" type="checkbox"/>
	Amendments or changes to be made.	<input type="checkbox"/>
	Proceed with awareness of adverse impact.	<input type="checkbox"/>

	Abandon process – Stop and Rethink.	<input type="checkbox"/>
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<b>Date EQIA Approved:</b> 24/01/24	<b>Approved by:</b> Sarah Wood, OD & EDI Adviser
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Please forward completed EQIA forms by e-mail to: [pc.equality.perth@uhi.ac.uk](mailto:pc.equality.perth@uhi.ac.uk)