

Equality Impact Assessment Form

Department/Section: Library **Date of Assessment:** 19/12/23 **Review Due:** 19/12/25

Author/Owner: Head of ICT & DT

Signature: Jill Martin **Date:** 19/12/23

Step 1

Aim of proposed activity/decision/new or revised policy or procedure: The policy has had a section added that provides clarity given around responsibilities	New	<input checked="" type="checkbox"/>
	Revised	<input type="checkbox"/>
	Existing	<input type="checkbox"/>

Who will be affected? All Staff / Students	Who will be consulted? Perth Leadership Group	Evidence available: 1988 Copyright, Designs and Patents Act Gower Review of Intellectual Property, December 2006 CLA licence for FE College in Scotland UK Intellectual Property Copyright notice: digital images, photographs and the internet. 1 Copyright Information for Staff is available via the UHI website. Library Acquisitions and Collection Development Policy, is available on the college website.
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Step 2

Potential Positive/Negative/Neutral Impact Identified. P, N, N/I	Age	Disability	Gender Reassignment	Marriage/Civil Partnership*	Pregnancy and Maternity	Race	Religion or Belief	Sex	Sexual Orientation
Eliminating Discrimination.	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Advancing Equality of Opportunity.	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I
Promoting Good Relations.	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I	N/I

Step 3 Action to be taken.
 None - review EQIA as standard alongside next review or any changes to policy.

Summary of EIA Outcome – please tick	
No further action to be carried out.	<input checked="" type="checkbox"/>
Amendments or changes to be made.	<input type="checkbox"/>
Proceed with awareness of adverse impact.	<input type="checkbox"/>
Abandon process – Stop and Rethink.	<input type="checkbox"/>

Date EQIA Approved:	17/01/23	Approved by:	Sarah Wood, OD & EDI Adviser
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Please forward completed EIA forms by e-mail to
 pc.equality.perth@uhi.ac.uk