

## Equality Impact Assessment Form

**Department/Section:** Nursery **Date of Assessment:** February 2022

**Review Due:** 2025

**Author/Owner:** Nursery **Signature:** Katie Henderson **Date:** 14.02.2022

### Step 1

Aim of proposed activity/decision/new or revised policy or procedure: Management of Medication To ensure record keeping, storage and administration of medication that is required to be given to children who are in the care of the Nursery, to ensure a robust system is in place.	<b>New</b>	<input type="checkbox"/>
	<b>Revised</b>	<input checked="" type="checkbox"/>
	<b>Existing</b>	<input type="checkbox"/>

Who will be affected? Staff, Children and Parents/carers	Who will be consulted? Staff, Parents/carers	Evidence available: Inspection Report Medication Audits
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### Step 2

Potential Positive/Negative/Neutral Impact Identified. <b>P, N, N/I</b>	Age	Disability	Gender Reassignment	Marriage/Civil Partnership*	Pregnancy and Maternity	Race	Religion or Belief	Sex	Sexual Orientation
Eliminating Discrimination.	P	P	N/I	N/I	N/I	P	P	P	N/I
Advancing Equality of Opportunity.	P	P	N/I	N/I	N/I	P	P	P	N/I
Promoting Good Relations.	P	P	N/I	N/I	N/I	P	P	P	P

<b>Step 3</b> Action to be taken. Ensure policy is followed and in line with guidelines regarding medication policies.
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<b>Summary of EIA Outcome – please tick</b>	
No further action to be carried out.	<input checked="" type="checkbox"/>
Amendments or changes to be made.	<input type="checkbox"/>
Proceed with awareness of adverse impact.	<input type="checkbox"/>
Abandon process – Stop and Rethink.	<input type="checkbox"/>

<b>Date EQIA Approved:</b>		<b>Approved by:</b>	
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Please forward completed EIA forms by e-mail to  
pc.equality.perth@uhi.ac.uk

HR/0100/HL/DS

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