Perth College UHI COVID-19 Student Support Fund

Guidance Notes

**What is this fund?**

This is a fund available to students at Perth College UHI to [apply](https://forms.office.com/Pages/ResponsePage.aspx?id=3PnkINzhQk-rJ958IELqY9NrAj0NJPBIljPI0I_cKNhURE4xMk1MMFVTVDlaQ1FRTlFMTTJQS1lSQS4u) for financial support if they have been negatively impacted as a result of the coronavirus (COVID-19) pandemic.

**What is this fund for?**

The fund can support students in paying for bills including food, utilities and rent up to the value of £500 per application. The fund can also be used to apply for support in getting IT equipment that will be loaned to the applicant for academic year 2020/2021.

**How many applications can I make?**

You can only submit for one type of support in each application. You are able to make multiple applications to this fund but only one type of support will be considered for each applicant so if you are applying to the fund for the first time, please pick the type of support you are in most need of

**How do I complete the** [**application**](https://forms.office.com/Pages/ResponsePage.aspx?id=3PnkINzhQk-rJ958IELqY9NrAj0NJPBIljPI0I_cKNhURE4xMk1MMFVTVDlaQ1FRTlFMTTJQS1lSQS4u)**?**

You must complete all required fields in the [online form](https://forms.office.com/Pages/ResponsePage.aspx?id=3PnkINzhQk-rJ958IELqY9NrAj0NJPBIljPI0I_cKNhURE4xMk1MMFVTVDlaQ1FRTlFMTTJQS1lSQS4u).

All the questions are there so we can determine who is of this highest need of support so the more information you can give will strengthen your case. Limited funding is available at present so demonstrate your need as much as possible.

Where it asks for evidence in the form you MUST upload or provide evidence – if you are submitting online a photograph is fine, if submitting a paper-based application you will need to include photocopies of originals.

**What happens after I complete my application?**

Once you have submitted [the form](https://forms.office.com/Pages/ResponsePage.aspx?id=3PnkINzhQk-rJ958IELqY9NrAj0NJPBIljPI0I_cKNhURE4xMk1MMFVTVDlaQ1FRTlFMTTJQS1lSQS4u), you should receive email confirmation that we have received your form.

Applications will be reviewed by HISA Perth, Perth College UHI Student Engagement and representatives of the Development Trust on a regular basis. Awards will be given to those who demonstrate the highest need and successful awardees will be contacted to confirm next steps.

You might also be contacted by the panel for follow up questions.

**What should I do if I need support completing the** [**application**](https://forms.office.com/Pages/ResponsePage.aspx?id=3PnkINzhQk-rJ958IELqY9NrAj0NJPBIljPI0I_cKNhURE4xMk1MMFVTVDlaQ1FRTlFMTTJQS1lSQS4u)**?**

Any questions on the application process should be directed to Fiona.leslie.perth@uhi.ac.uk or hisa.perth@uhi.ac.uk .