

Recovery Plan Monitoring Committee

Minutes

Meeting reference: RPMC 2025-26/05

Date and time: Monday 16 February 2026

Location: Online

Members present: Deirdre Joy, Chair
Chris Whatley, Board Member
Catherine Etri, Principal & Chief Executive
Andi Garrity, Student Board Member
Richard Fyfe, Staff Board Member
Ronnie Dewar, Trade Union Board Member

In attendance: Jill Elder, Depute Principal
Gail Dunn, Chief Financial Officer
Fiona Cameron, Interim Director of Finance
Ian McCartney, Clerk to the Board of Management

Apologies: None received

Chair: Deirdre Joy
Minute Taker: Ian McCartney
Quorum: 5

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Minutes

Item		Action
1.	<p>Welcome and Apologies</p> <p>Chair welcomed everyone to the meeting and apologised for not being able to attend the previous meeting.</p>	
2.	<p>Additions to the Agenda</p> <p>There were no additions to the agenda.</p>	
3.	<p>Declaration of Interest in any Agenda Item</p> <p>There were no declarations of a conflict of interest.</p>	
4a.	<p>Minutes of the meeting held 11 December 2025</p> <p>The minutes were AGREED as being an accurate record of the meeting.</p>	
4b.	<p>Minutes of the meeting held 26 January 2026</p> <p>The minutes were NOTED as being advisory only due to the meeting not achieving quoracy.</p>	
5.	<p>Matters Arising from Previous Minutes</p> <p><u>Expectations Statement</u> The Committee agreed that, given the refresh in strategic focus and recalibration of workstreams, issuing an Expectations Statement at this stage was not required. This does not represent any reduction in expectations</p> <p><u>Key Financial Issues</u> Committee discussed correspondence around treatment of £500k relating to funding of Resource Group, proposed changes to which would have serious potential repercussions for the college.</p> <p>Committee noted that, while it is prudent to model on the basis that the £500k may not be treated as additional income, the Committee expects continued robust engagement with UHI and SFC. As the funds have been received, this is currently an accounting treatment matter rather than an immediate cashflow risk.</p> <p>Committee AGREED that CFO continue discussions with UHI and SFC on this matter.</p>	CFO

	<p>Committee noted that the £650k capital release was not included within the FRP and therefore materially offsets the potential £500k exposure when assessing overall financial position and the credibility of Years 2 and 3 targets</p> <p>Committee AGREED that Management review impact with Workstream leaders to determine whether targets for Years 2 and 3 in FRP now remain credible.</p> <p><u>Campus Transformation Project</u> Committee were advised that a consultant had been appointed on a zero-cost basis to review the use of the campus for students, staff and the community. Committee recognised the strategic opportunities presented by the Campus Transformation Project, including potential grant leverage (e.g. Tay Cities Deal), recruitment of the Campus Transformation post, and alignment with future programme development such as the proposed Masters in Social Work (PG)</p>	SLT
6.	<p>Recovery Plan Dashboard</p> <p>Committee discussed the following areas highlighted in the Dashboard, and noted associated actions:</p> <p><u>Short Courses</u> Depute Principal to monitor possibility of £60k being generated via Tay Cities Deal</p> <p><u>ASW</u> Depute Principal to liaise with Finance to provide better analysis of financial indicators within ASW, and to ensure Action Plan being developed includes raising community profile</p> <p><u>Curriculum</u> Vice Chair to continue meeting with Director of Curriculum re squeezing more income from Curriculum</p> <p><u>International</u> Depute Principal to continue to address issues with UHI re barriers around International opportunities</p>	<p>Depute Principal</p> <p>Depute Principal</p> <p>Vice Chair</p> <p>Depute Principal</p>
7.	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> Monday 20 April 2026 	
8.	<p>Review of Meeting</p> <p>Committee agreed that meeting had been conducted in line with the Terms of Reference.</p>	

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Notes taken to help record minutes are also subject to Freedom of Information requests, and should be destroyed as soon as minutes are approved.

Status of Minutes – Open Closed

An **open** item is one over which there would be no issues for the College in releasing the information to the public in response to a freedom of information request.

A **closed** item is one that contains information that could be withheld from release to the public because an exemption under the Freedom of Information (Scotland) Act 2002 applies.

The College may also be asked for information contained in minutes about living individuals, under the terms of the Data Protection Act 2018. It is important that fact, rather than opinion, is recorded.

Do the minutes contain items which may be contentious under the terms of the Data Protection Act 2018? **Yes No**