

Recovery Plan Monitoring Committee

Minutes

Meeting reference: RPMC 2025-26/03

Date and time: Tuesday 28 October 2025

Location: Online

Members present: Deirdre Joy, Chair
Chris Whatley, Board Member
Catherine Etri, Interim Principal (from Item 6)
Richard Fyfe, Staff Board Member
Ronnie Dewar, Trade Union Board Member

In attendance: Lynn Murray, Depute Principal (Operations)
Kirsty Campbell, Risk & Project Officer
Fiona Cameron, Interim Director of Finance
Ian McCartney, Clerk to the Board of Management

Apologies: David Macluskey, Board Member
Andi Garrity, Student Board Member

Chair: Deirdre Joy
Minute Taker: Ian McCartney
Quorum: 5

Minutes

Item		Action
1.	Welcome and Apologies Chair welcomed everyone to the meeting and noted apologies. Chair noted that the meeting was not quorate, however would proceed for information only.	
2.	Additions to the Agenda There were no additions to the agenda.	
3.	Declaration of Interest in any Agenda Item There were no declarations of a conflict of interest.	
4.	Minutes of the meeting held 22 September 2025 The minutes were AGREED as being an accurate record of the meeting.	
5.	Matters Arising from Previous Minutes There were no matter arising.	
6.	Recovery Plan Dashboard Depute Principal (Operations) provided a summary of Paper 2, noting that future version would be more densely populated as the project develops. Committee were also reminded that there was some sensitive information being utilised around the Recovery Plan that could not yet be made public. Depute Principal (Operations) advised that funding targets looked likely to be met, and this should be confirmed within the next week or so, however this was not yet in a position to be rated Green in the RAG rating. Depute Principal (Operations) advised Committee on progress re key staff recruitment and staff cost savings, and confirmed that formal approval of the Financial Recovery Plan was still awaited, which did limit the some of the specific targets being agreed. Board Member queried when some key numbers would be made available. Depute Principal (Operations) advised that these would be linked to the financial monitoring schedule as agreed by Board,	

	<p>therefore toward the conclusion of Board Cycle 2.</p> <p>Committee discussed the importance of staff understanding that the FRP was everyone's project and that all staff need to be both engaged and accountable during the process. Depute Principal (Operations) advised that PLG had agreed to reinstate monthly Staff Comms to provide updates on a regular basis.</p> <p>Committee discussed potential options around the Centre for Mountain Studies, given that the February completion date of transfer looked optimistic. Interim Principal advised on the impacts on REF for UHI Perth and UHI.</p> <p>Chair noted that there was an expectation to start to see narratives from Directors around progress moving forward. Committee were advised that these can now be built up and data captured given awareness of Action Plans.</p>	
7.	<p>Date of Next Meeting</p> <p>Chair noted that the RAG ratings were at an early stage in terms of detailed monitoring and assurance, and more time would be required to develop milestones. Given this, it was proposed to postpone the meeting scheduled in November and to reconvene for the December meeting, with Chair and Depute Principal (Operations) meeting at the mid-point to discuss progress.</p> <p>This course of action was AGREED.</p> <p>Date of next meeting was therefore amended to Thursday 11 December 2025.</p>	
8.	<p>Review of Meeting</p> <p>Committee agreed that meeting had been conducted in line with the Terms of Reference</p>	

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Notes taken to help record minutes are also subject to Freedom of Information requests, and should be destroyed as soon as minutes are approved.

Status of Minutes – Open ☒ Closed ☐

An **open** item is one over which there would be no issues for the College in releasing the information to the public in response to a freedom of information request.

A **closed** item is one that contains information that could be withheld from release to the public because an exemption under the Freedom of Information (Scotland) Act 2002 applies.

The College may also be asked for information contained in minutes about living individuals, under the terms of the Data Protection Act 2018. It is important that fact, rather than opinion, is recorded.

Do the minutes contain items which may be contentious under the terms of the Data Protection Act 2018? **Yes ☐ No ☒**