

## Learner Experience Committee

### Minutes

**Meeting reference:** Learner Experience 2025-06/02

**Date:** Wednesday 19 November 2025

**Location:** Online

**Members present:** Chris Lusk, Board Member (Chair)  
Sarah Cordwell, Board Member  
Mary Fraser, Board Member  
Chris Whatley, Board Member (from Item 6.1)  
Catherine Etri, Interim Principal  
Millie Foster, Student Board Member  
Andi Garrity, Student Board Member  
Ronnie Dewar, Trade Union Board Member  
David Paterson, Teaching Staff Member on the Committee (to Item 6.1)  
Nicky Inglis, Director of Curriculum  
Christiana Margiotti, Director of Curriculum (from Item 6.3)  
Deborah Lally, Director of Student Experience  
David Gourley, Director of Learning Strategies, Enhancement & Resources

**In attendance:** Ian McCartney, Clerk to the Board of Management

**Apologies:** Patrick O'Donnell, Staff Board Member

**Chair:** **Chris Lusk**

**Minute Taker:** Ian McCartney

**Quorum:** 7

UHI Perth is a registered Scottish charity, number SC021209

**We will act with integrity in everything we do**

**Student Centred + Innovative + Ambitious + Respectful + Inclusive + Collaborative**

**Minutes:**

Item		Action
1.	<p><b>Welcome and Apologies</b></p> <p>Chair welcomed everyone to meeting and noted apologies.</p>	
2.	<p><b>Additions To The Agenda</b></p> <p>Chair requested updates on the status of the Brahan lift, and on local employer engagement.</p> <p>Interim Principal advised that the lift had been operational but has broken down again, with engineers on hand to finishing fixing A keypad access system will be implemented to avoid future over-use by those who do not require to use the lift.</p> <p>Committee discussed current engagement with local employers in order to allow identification of gaps to address.</p> <p>Identified initiatives/partnerships include:</p> <ul style="list-style-type: none"> <li>• Modern Apprenticeships</li> <li>• Graduate Apprenticeships</li> <li>• Short courses with SSE</li> <li>• Tay Cities Partnership</li> <li>• PKC local employability partnership</li> <li>• Audio engineering interconnected with microbusinesses and gaming industry</li> <li>• Employability modules in social sciences, including work experience options</li> <li>• Embedded governing body awards in sports programmes</li> <li>• Embedded PT awards for indoor coaches</li> </ul> <p>Committee were informed that more needed to be done to raise awareness among employers as to the facilities and options on offer.</p> <p>Board Member suggested creating an overall list of current established engagement for marketing purposes for distribution to local employers, which would be taken forward for discussion at an operational level.</p>	
3.	<p><b>Declaration of Conflict of Interest in any Agenda Item</b></p> <p>No conflicts of interest were declared.</p>	
4.	<p><b>Minutes of Meeting held on 10 September 2025</b></p> <p>Student Board Member noted that Matters Arising re previous Item 7.1 in the Draft Minutes did not refer to some students being prevented from accessing the LapSafes on campus if their phone screen is cracked, as this results in the barcode on their digital ID card becoming</p>	

	<p>distorted. This would be another benefit of physical IDs. Clerk to amend Draft Minutes accordingly.</p> <p>The minutes were otherwise approved as being an accurate record of the meeting.</p>	Clerk
<b>5.</b>	<p><b>Matters Arising from Previous Minutes</b></p> <p><u>UHI Transformation</u> Interim Principal provided Committee with a brief update on the current status of UHI Transformation, noting that 2 operating models were being focused on and financial and economic information was being fed into these. The Full Business Case was scheduled to be available from mid-December and then submitted to SFC. SFC representatives had been invited to attend the Board meeting with UHI scheduled for January 2026.</p> <p><u>Item 8.6 – Any Other Business</u> Director LSER advised that the Repeated Absences function had been removed from MyDay due to lack of capacity.</p>	
<b>6.1</b>	<p><b>HISA Perth Update</b></p> <p>Student Board Member presented Paper 2, an update on recent HISA activity and events. Committee noted that there was no comparison against previous years for some of the key statistics provided, eg training numbers, and requested that future reports include comparative analysis of key statistics.</p> <p>Committee briefly discussed operational issues around car parking and vaping shelters that had been raised at Student Representative Council and agreed that, given financial restraints and public health concerns, neither required alteration from current arrangements for the near future as a priority.</p> <p>Committee <b>NOTED</b> Paper 2.</p>	HISA Perth
<b>6.2</b>	<p><b>Student ID Cards</b></p> <p>Director of Student Experience presented Paper 3 on Student ID Cards following previous discussions on the matter, and advised Committee of potential data security risks associated with, and the lack of persuasive data around student demand in support of, such a scheme.</p> <p>Committee discussed the potential benefits of an ID card, particularly around the building of bonds between students and the College, before determining that the initial costs and ongoing resources required to process physical ID cards on an annual basis effectively ruled out the proposal being taken forward at this stage.</p>	

	<p>Committee <b>AGREED</b> that Director LSER and HISA Perth look at how best to ensure students are aware of options currently available, and that Director of Student Experience should continue to engage with Stagecoach to attempt resolutions around the specific issue of rejection of some student ID formats.</p> <p>Committee <b>NOTED</b> Paper 6.</p>	
<p><b>6.3</b></p>	<p><b>Corporate Parenting Impact Report</b></p> <p>Director of Student Experience presented Paper 4, which formed a broadly positive annual report around on Corporate Parenting, and noted the strengthening relations in this area between the College and PKC. The Report showed that completion rates were moving in the right direction, and a Development Plan was looking at next stages.</p> <p>Director LSER note the opportunity to include some of the key merits of the Report as a specific action within the SEAP, as this was an area being discussed with SFC. Interim Principal advised there was a need to reflect on what the College was doing to be 6% ahead of the sector norm in this area. Director of Student Experience suggested that SEAP needs to focus on all student protected groups, not just care experienced students.</p> <p>Interim Principal and Director LSER to take forward discussions around SEAP.</p> <p>Committee <b>NOTED</b> Paper 4.</p>	<p>Interim Principal/ Director LSER</p>
<p><b>7.1</b></p>	<p><b>Student Recruitment</b></p> <p>Director of Student Experience presented Paper 5, which presented the latest update around student recruitment numbers. Director of Student Experience advised that HE numbers had exceeded the approved target for 2025-26, and were 10 short of the additional of the additional 50 FTEs included in the FRP.</p> <p>FE credit numbers have been exceeded, and this position is likely to remain the case by year-end.</p> <p>Committee <b>NOTED</b> Paper 3.</p> <p>Chairperson expressed thanks to all staff involved in the recruitment process for their exceptional efforts in achieving these results.</p>	

<b>10</b>	<b>Date of Next meeting</b> <ul style="list-style-type: none"><li>• Wednesday 04 March 2025</li></ul>	
<b>11</b>	<b>Review of Meeting</b> <p>Committee confirmed the business of the meeting had been consistent with the Terms of Reference.</p>	

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Notes taken to help record minutes are also subject to Freedom of Information requests, and should be destroyed as soon as minutes are approved.

### **Status of Minutes – Open**

An **open** item is one over which there would be no issues for the College in releasing the information to the public in response to a freedom of information request.

A **closed** item is one that contains information that could be withheld from release to the public because an exemption under the Freedom of Information (Scotland) Act 2002 applies.

The College may also be asked for information contained in minutes about living individuals, under the terms of the Data Protection Act 2018. It is important that fact, rather than opinion, is recorded.

Do the minutes contain items which may be contentious under the terms of the Data Protection Act 2018?      **Yes**       **No**