Learner Experience Committee

Minutes

Meeting reference: Learner Experience 2025-06/03
Date: Wednesday 04 March 2026
Location: Online

Members present: Chris Lusk, Board Member (Chair)
Sarah Cordwell, Board Member (from Item 6.1)
Mary Fraser, Board Member
Catherine Etri, Interim Principal
Millie Foster, Student Board Member
Andi Garrity, Student Board Member
Ronnie Dewar, Trade Union Board Member
Jill Elder, Depute Principal
Nicky Inglis, Director of Curriculum
Deborah Lally, Director of Student Experience
David Gourley, Director of Learning Strategies, Enhancement & Resources

In attendance: Ian McCartney, Clerk to the Board of Management

Apologies: Patrick O'Donnell, Staff Board Member
David Paterson, Teaching Staff Member on the Committee
Christiana Margiotti, Director of Curriculum

Chair: **Chris Lusk**
Minute Taker: Ian McCartney
Quorum: 7

Minutes:

Item		Action
1.	**Welcome and Apologies** Chair welcomed everyone to meeting and noted apologies.	
2.	**Additions To The Agenda** There were no items added to the Agenda	
3.	**Declaration of Conflict of Interest in any Agenda Item** No conflicts of interest were declared.	
4.	**Minutes of Meeting held on 10 September 2025** Student Board Member noted minor corrections to nomenclature. The minutes were otherwise approved as being an accurate record of the meeting.	
5.	**Matters Arising from Previous Minutes** <u>ID Cards Visibility</u> Director LSER noted that discussions were ongoing re improving visibility re availability of ID cards, however focus was on preparation for AY 2026/27. HISA Perth were engaged with the process via the SVRs. <u>UHI Transformation</u> Committee were informed that a Summit re UHI Transformation was being held on 11 March, and staff had been emailed seeking volunteers to get involved in the project. Trade Union Board Member noted that Trade Unions had been by-passed for this process. Interim Principal expected this matter to be raised at the Summit meeting.	
6.1	**Self-Evaluation & Action Plans** Director LSER presented Paper 2 on the SEAP, which noted positive results around FT FE success rates, HE completion rates and NSS results. Director LSER advised that areas of development included addressing those subject areas with completion rates below 60%, Modern Apprenticeships, and inconsistencies around turnaround times and feedback. Digital infrastructure was also identified as an area requiring attention. Director Student Experience noted differences between own	

	Modern Apprenticeships and those that come in vie SNIPEF, etc, which need to be clarified when publishing. Board Member queried deliverability and achievability of Action Plans. Depute Principal advised that Plans were being drilled into to tease out the resources required to deliver, and Plans are due to be reviewed at LTAG later in the month, however there is a relatively strong position due to working in a consistent manner across the college. Chair requested greater clarity around some of language used in Action Plans.	Depute Principal
7.1	**HISA Perth Update** Student Board Member presented Paper 3, an update on recent HISA activity and events. Committee noted that the new HISA CEO was due to start on 16 March, student elections were live with new positions/ structures in play, and nominations for the OBI Awards had now closed. Board Member raised concerns around the potential impact on delivery given reduction in elected officers. Student Board Member advised that options were being discussed options around the use of volunteer roles to support the local Student Officer moving forward, with HISA Perth looking to work with SVRs to engage locally around events and potential provision of options around second Student Board Member position Student Board Member highlighted the potential impact of flat-rate funding from UHI on HISA. Interim Principal advised that there was a risk of a reduced service being delivered via the Top-Slice. Chair recorded Committee's concerns on these matters. Committee then discussed perceived levels of staff and student engagement on campus. Committee **NOTED** Paper 3.	
7.2	**Induction & Early Student Experience Survey** Director LSER presented Paper 3, noting that the use of a closed-link format had produced better data. Response rates were up 2% to 70%, and an overall satisfaction rate of 96% was reported, however there was a need to dig into granular information around underlying issues affecting certain groups of students, eg under-16s, hearing impaired. Committee requested that efforts be made to publicise the good news stories contained within the report. Principal advised that a new senior	Director LSER

	role included a remit within this area Committee **NOTED** Paper 4.	
8.1 & 8.2	**Student Recruitment – 2025/26 Report & Student Recruitment – 2026/27 Targets** Director of Student Experience presented Papers 5 & 6, which provided current numbers for AY 2025/26, and funded target information for AY 2026/27. Director of Student Experience advised that both FE and HE targets have been met for 2025/26, and initial forecasting assumptions for budget purposes for 2026/27 show higher than current targets, although formal funding announcements re student targets are yet to be announced by SFC. Chair queried when final figures were likely to be locked in. Director of Student Experience noted that numbers are largely known over the summer period based on August results and marketing, however figures aren't finalised until enrolment. Committee **NOTED** Papers 5 and 6.	
9	**Date of Next meeting** • 06 May 2026 Chair advised that Vice Chair would be chairing meeting on 06 May 2026.	
10	**Review of Meeting** Clerk presented Paper 7, which outlined required amendments to the Committee Terms of Reference following changes in nomenclature to management structures. Clerk noted that Board approval would also be required for these amendments. Committee **ENDORSED** Paper 7.	

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Notes taken to help record minutes are also subject to Freedom of Information requests, and should be destroyed as soon as minutes are approved.

Status of Minutes – Open ☑

An **open** item is one over which there would be no issues for the College in releasing the information to the public in response to a freedom of information request.

A **closed** item is one that contains information that could be withheld from release to the public because an exemption under the Freedom of Information (Scotland) Act 2002 applies.

The College may also be asked for information contained in minutes about living individuals, under the terms of the Data Protection Act 2018. It is important that fact, rather than opinion, is recorded.

Do the minutes contain items which may be contentious under the terms of the Data Protection Act 2018? **Yes** ❒ **No** ☑