

Engagement Committee

Agenda

Meeting reference: Engagement2016 -17/03

Date: Thursday 2 March 2017 at 5.30pm

Location: Room 033

Purpose: Scheduled meeting

*Denotes items for discussion.

Members should contact the Clerk in advance of the meeting if they wish to request an item be starred.

	Agenda Items	Author	Led by	Paper
1	Welcome and Apologies		Chair	
2	Additions to the Agenda		Chair	
3	Declaration of Interest in any Agenda Item:		Chair	
4	Minutes of the Meeting held on 24 November 2016		Chair	Enclosure 1
5	Actions arising from previous minutes			
6	Student Engagement			
*6.1	PCSA Update	Holly Scrimgeour	Holly Scrimgeour	Enclosure 2
7	Performance Monitoring			
	Update on Board Effectiveness Review	Margaret Munckton	Margaret Munckton	Verbal
8	External Engagement			
8.1	Equalities Report	Helen Duncan	Susan Bald	Enclosures 3a, 3b, 3c, 3d
8.2	Partnership Engagement		Margaret Munckton	Verbal
9	Staff Engagement			
9.1	IIP Award Renewal Update		Susan Bald	Verbal
*9.2	Staff Survey Action Plan Update	Susan Bald	Susan Bald	Enclosure 4

10	Remit and Role of Committees			
*10.1	Draft Revised Committee Terms of Reference		Margaret Munckton	Verbal
11	Board Development			
11.1	CPD Evening – 3 May 2017		Pam Wilson	Verbal
11.2	Board Development Day – 3 June 2017		Clerk	Verbal
11.3	Response to Consultation on the Draft Gender Representation on Public Boards (Scotland) Bill	Susan Bald	Susan Bald	Enclosures 5a, 5b, 5c
12	Committee Minutes			
12.1	PCSA Advisory Committee Minutes – <ul style="list-style-type: none"> No recent minutes for noting 		Holly Scrimgeour	
12.2	EDIT <ul style="list-style-type: none"> 19 January 2017 		Susan Bald	Enclosure 6
12.3	Student Representative Council – <ul style="list-style-type: none"> 30 January 2017 		Holly Scrimgeour	Enclosure 7
12.4	Staff Consultation Forum <ul style="list-style-type: none"> 26 January 2017 		Susan Bald	Enclosure 8
12.5	Information Sharing Forum <ul style="list-style-type: none"> 30 November 2016 		Susan Bald	Enclosure 9
13	Date and time of next meeting: <ul style="list-style-type: none"> Thursday 11 May 2017 		Clerk	
*14	Review of meeting (to include check against Terms of Reference to ensure all competent business has been covered)			Enclosure 10